



# Main Street McMinnville Design Grant Program Application Form

P.O. Box 373, McMinnville, TN 37111 (931) 506-5335

## **Section A: Applicant(s)**

1. Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

2. Relationship of Applicant to Property:

Owner: \_\_\_\_\_ Administrator: \_\_\_\_\_ \*Renter: \_\_\_\_\_

\* If renter, the owner must provide written consent and sign required documents.

3. Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax \_\_\_\_\_

## **Section B: Data On Existing Structure**

Photographs of the existing facade must be submitted with this application. Photographs must be in color and must clearly show details. Photographs must be included all areas of the facade, whether back, sides or front that will be modified in any way.

All applications for the Design Grant Program must include a sketch or drawing of the proposed work to be undertaken on the exterior of the building.

Street address of property: \_\_\_\_\_

Property presently occupied \_\_\_\_\_

by: Intended use after \_\_\_\_\_

improvement:  
\_\_\_\_\_

Square footage of building: \_\_\_\_\_

## **Section C: Description Of Work To Be Completed**

Architectural details and ornamentation represent historic elements of the architecture of McMinnville and are important components of the overall character of the Main Street target area. The distinctiveness of older buildings is directly associated with these details.

Since unsympathetic changes can destroy the individual character of a building, as well as the balance of the overall streetscape, significant building details should not be lost in rehabilitation of existing buildings. Remodeling efforts should respect and capitalize on the architectural integrity of the structure.

Applicants should consult the the Document “Keeping Up Appearances” for guidance on appropriate treatments and procedures for rehabilitating the exterior of historic properties. Members of the Design Committee are available to answer questions and obtain information or assistance if desired.

Please provide a short, but detailed, narrative on the work to be done, along with the name of the contractor, his/her address and business telephone number, plus the estimated cost of each improvement per contractor. (Use attached sheets explaining each of the below areas).

1. Exterior Walls
2. Signs
3. Awnings
4. Windows
5. Detailing
6. Doors
7. Paintwork
8. Materials to be used
9. Any other changes intended
10. Historic Preservation Consulting / Engineering / Architectural
11. What is the total estimated cost of the project? \_\_\_\_\_

If applicable, please provide the name(s) of your architect(s): \_\_\_\_\_

\_\_\_\_\_

When will the project be started? \_\_\_\_\_

When will the project be completed? \_\_\_\_\_

## **Section D: Applicant's Agreement**

### Design Grant Application

#### Form

I, the applicant, agree to comply with the judgment of the Main Street McMinnville Design Committee regarding the design of my property. I understand that this Grant is a reimbursement grant after work has been completed according to the above description. Main Street McMinnville Design Committee will withhold reimbursement funds unless the actual design of the property in question matches the design submitted in this application. Any changes to the description of work that may become necessary will need to be approved by the Main Street McMinnville Design Committee and added to this Grant Application as an approved modification before reimbursement will be made.

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Signature of Applicant

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Applicant's Printed Name

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Signature of Design Committee Chair

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Design Committee Chair Printed Name